



THE LOGAN LIBRARY

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**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
21 OCTOBER 2003
6:30 PM**

MEMBERS PRESENT: Vicki Blanch, Blythe Ahlstrom, Sherry Funke, Mark Fjeldsted, Susan Jaggi,
Ann Herron

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

LIBRARY STAFF: Ronald Jenkins, Janet Fiesinger, Debbie Ogilvie, Kent Slade

VISITORS: None

BUSINESS:

- The meeting was chaired by Vicki Blanch.
- The minutes for September were reviewed and approved.
- Sherry distributed copies of the November/December issue of *Endpages*.
- Ronald discussed the ongoing book sale and informed the board that in addition to the ongoing book sale the library will be having a children's book sale on November 14th and 17th for National Children's Book Week. He stated that the library plans to hold a small, one-day book sale on the first Friday of each month.
- Susan reported on Bridgerland Literacy: Bridgerland Literacy representatives are at Smiths this week and next week to encourage people to sign up for Smith's Earn and Learn program. Collection boxes are being distributed for the Have a Novel Christmas program. Bridgerland Literacy is completing the requirements to apply for a new CDBG grant, as well as a \$500 grant from Fred Meyer and a \$1,500 grant from New Readers Press for reading materials for people with disabilities. Sherrie Mortensen and Renee Magnusson are both tutoring students using the new Barton Reading System for Dyslexia and are in the process of training two more tutors to use it.
- Ronald informed the board that Jan Pearce has resigned, and asked for suggestions for a new board member.
- Ronald distributed copies of the Reference policy draft and asked board members to review it for discussion in November.
- Ronald reported on Public relations activities for October, November and December. The library book-cart drill team participated in the USU Homecoming Parade again this year. October is Crayola's 100th anniversary, and the library has displays for this as well as for Halloween. For November the library will celebrate National Children's Book Week, and for December the library plans to create a paper chain with links for each book checked out.

- Mark reported on the trust fund.
- After a question from Mark, Ronald explained to the board how collected fees and fines go into the Library's reserve fund.
- Ronald reported that the applications have been submitted for two new LSTA grants; a \$7,500 English as a Second Language Materials for Spanish Speakers grant and a \$5,183 Online Computer Management System grant.
- Ronald reported on the status of the preschool resources LSTA grant.
- The library has received the State Public Library Development Grant contract for 2004 in the amount of \$7,476.
- Ronald reported on Long Range Planning. He informed the board of the current state of planning for moving the city offices and expanding the library. He distributed information about the Libris Design facility software, which will be used to help in developing plans for the library.
- Ronald reviewed the Monthly Report for September 2003. The Reference statistics for January through July 2003 have been corrected. The library will attempt to load 20,000 new electronic books this weekend.
- Ronald reported that Tiffany Barnes and Cassie Williamson have been hired as library pages.
- The board held an executive session from 7:30 PM to 7:31 PM.
- Ronald displayed the new tri-fold format for book lists.
- The board discussed holding a board social activity.
- The meeting adjourned at 7:40 PM. The next meeting is scheduled for November 18th at 6:30 PM.