



THE LOGAN LIBRARY

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**LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
21 MAY 2002
6:30 PM**

MEMBERS PRESENT: Pat Gantt, Vicki Blanch, Mary Brenchley, Sherry Funke, Jan Pearce, Bruce Cook, Ann Heron

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

LIBRARY STAFF: Ronald Jenkins, Debbie Ogilvie, Kent Slade, Becky Smith

VISITORS: (Laurie Tanner excused), Karen Borg

BUSINESS:

- The meeting was chaired by Vicki Blanch
- The minutes for April 2002 were reviewed and approved.
- Sherry reported on the Bridgerland Literacy program:
They have a storage unit in Providence for the garage sale, and will now accept donations.
They want to have a writing contest to celebrate their 15th anniversary.
A requisition form has been signed to accept the bid from CUE Media in Salt Lake to design the Bridgerland Literacy web page. The bid was within budget.
- Ronald informed the board that the summer reading program will start on June 3rd, and that volunteers are needed for sign-ups.
- Ronald informed the board of the status of the 2002-2003 budget.
- Vicki suggested that it is time to send renewal notices to members of the Friends organization.
- Ronald informed the board of the results of the policy change implementation to require the library card for all transactions. He stated that the policy is working reasonably well, there are no significant problems and that the policy change has solved some existing problems.
- Ronald informed the board that he and Becky Smith had participated in Woodruff Elementary's annual school PTA activity on May 20th. They gave out 150 book bags and information about the library.
- Ronald reported on the status of the cooperative agreement with the school district for interlibrary loan services.
- Bruce reported on the status of the trust fund. The two major expenditures were \$2000 for flags and \$750 for library bags.

- Ronald updated the board on the status of the possible grant proposal for the oral history project. On review, it will be better to wait a few months and then participate through the State Historical division, which will provide the equipment and the training.
- Ronald informed the board that the equipment for the Home Page Web Server LSTA grant has been ordered and is expected this week. The server will house the Library home page and the Bridgerland Literacy home page.
- Ronald informed the board that the equipment for the Assistive Technology LSTA grant has arrived. The Smart View equipment to enlarge text onto a screen for easier viewing is in operation in the reference area. The JAWS and Kurzweil Software which allows a patron to scan a document or view the internet and have the computer read the information is pending a different version to be compatible with existing library software and network connections.
- Ronald explained the dedicated library tax issue. The board discussed current status and future possibilities.
- Karen informed the board that the public hearing for the budget is scheduled for June 19th, and that the public hearing for the property tax is scheduled for August 7th.
- Pat reported on Long Range planning. She encouraged the board members during their summer travels to visit other libraries and be inspired by their best practices. Sherry suggested that other library web pages should be included in these visits. Pat asked the board to think in three monetary categories of the things they want the library to offer, do, and become: 1) \$0 - \$1,000 2) \$1,000 - \$10,000 3) 'pie in the sky' greater than \$10,000.
- Ronald reviewed the librarian's report for April 2002.
- Becky presented a special report on the summer reading program. She gave the board copies of the statistical report on last summer's program. She also gave the board this year's sign-up materials and showed the prizes that will be earned by the readers.
- Ronald presented information on the upcoming Preservation Roadshow scheduled for June 14th and 15th.
- Ronald informed the board that Sarah Burnett has resigned as a full time Library Technical Assistant and storyteller. This position has been posted.
- The meeting adjourned at 7:40 PM. The next meeting is scheduled for June 18th 2002 at 6:30 PM.