



THE LOGAN LIBRARY
255 NORTH MAIN
LOGAN, UTAH 84321
435-750-9870



BOARD MEETING
14 JULY 1998
6:30 P.M.

MEMBERS PRESENT: Pat Gardner, Merri Lynne Linton, Barbara Weiss, Steve Karren,
Barbara Holdaway, Scott Raymond

MEMBERS EXCUSED: Samantha Mace

MEMBERS ABSENT: None

LIBRARY STAFF: Ronald Jenkins, Susie Allen, Debbie Ogilvie

VISITORS: Laurie Tanner

BUSINESS:

- ◆ The meeting was chaired by Barbara Holdaway and Scott Raymond.
- ◆ Ronald distributed and explained the final copy of the budget for 1998-99. The library received requested funding. Ronald discussed the need for a library reserve fund now that the dedicated tax is in effect.
- ◆ Merri Lynne Linton reported on the success of the programs, classes, and fund raisers the Literacy program has been participating in.
- ◆ Steve reported that the Friends of the Library did not meet in June. The next meeting is scheduled for Wednesday, July 22. 20-25 people are on the list to be Friends. Their goal is to learn what the library has to offer. Susie mentioned that she had started a file on possible projects for the Friends, such as helping to provide library services for homebound patrons.
- ◆ Ronald reported on the use of the staff copy machine. Over 28,000 copies have been made since it's acquisition. It was decided that the copy machine was money well spent.
- ◆ Ronald stated the need for Library Board policies on Security and Safety, especially for earthquake procedures. He said the city has basic policies, but that each department needs to refine those for their own needs. The city has been promoting safety issue.
- ◆ For public relations, the board was referred to the Librarian's report for June, 1998. The circulation reached an all time high of 52,119 in June.
- ◆ The minutes for 12 May 1998 were reviewed and approved.
- ◆ Ronald reviewed the librarian's report for June.

- ◆ Progress of the Summer Reading Program was reported. There are 200 more participants signed up than at this time last year. During the first week, 300 more signed up than last year. No movies are being shown this year. Contests are being held: Count the High-Bounce Balls, and Design a Bookmark contests have been concluded and winners announced.
- ◆ The next update on the Inlex project is scheduled for 7 August 1998. This will fix some of the bugs. The TAOS module that was scheduled for summer has been pushed back. Moving from a dedicated OCLC line to an internet connection was discussed, which could possibly make First Search available to the public.
- ◆ Two new NT machines have been installed in the Online Reference Room. Access to the periodicals at patron's homes is not yet available. Other options in this regard are being considered.
- ◆ Bernice Kadlec's position was filled by Debbie Ogilvie, a previous part time employee. Debbie's position is in the process of being filled.
- ◆ An executive session was called at 7:30 PM to discuss a personnel matter. The session ended at 7:35 PM.
- ◆ The meeting adjourned at 7:40 PM.
- ◆ The next meeting will be held 11 August 1998 at 6:30 PM.