

Friends of the Logan Library
Board Meeting
Wednesday, May 15, 2019
6:30 pm Temple Fork room (Started: 6:47pm)

Welcome and Introductions

In Attendance:

Board:

Steven VanGeem (President), Brad Armstrong (Past President), Gail Hanson (Treasurer), Shari Christopherson (Secretary)

Not in Attendance:

Gail Yost (interim Vice President), Joseph Anderson (non-voting)

General Members:

Nelda Ault-Dyslin

Call to Order:

Approval of Agenda:

Moved by: Gail Hanson; seconded Shari Christopherson
Voted upon and approved

Approval of Minutes:

Moved by: Brad Armstrong; seconded Gail Hanson
Voted upon and approved

Reports:

Treasurer's

May 15th. Correct numbers- up to date.

Friends of the Logan Library Funds

Balance on 17 April 2019	\$6970.10
Withdrawals	
Research Room carpet	\$2580.00
Summer Reading Program prizes	\$2500.00
Community Fair candy, key storage box	\$15.48
Balance on 13 May 2019	\$1874.62
Petty Cash	\$65.00
Checking account balance	\$1809.62
Total	\$1867.62

Membership

Email from Sheldon Miller 05.14.2019: "I have no new membership information. I did move a few memberships that expired in April to the "lapsed" list."

Brad Armstrong Update:

Library Administration

From Joseph via email:

- Library air conditioning is already struggling to keep up with warming temperatures.
- I added Friends board meetings through October to the [library events page](#).
- Summer reading programs for all ages begin Mon, Jun 3
- New email updated on brochures and website New Email: friendsoftheloganlibrary2019@gmail.com

Action Items:

Upcoming Book Sale: 5/31-6/4- Nelda has created a poster- printed off about 30. Brad and Sheldon will take them around town, campus and to Summer Citizens
Thursday, May 30 is set up Book Sale

Brad proposes idea for lunch for volunteers who are helping set up the Book Sale (pizza, fruit, chips) (up to \$50)

Moved by: Gail Hanson (impassioned plea for food); seconded by Shari Christopherson
Voted upon and approved

Only a board member or a designated person will be allowed to be in the staff area. About 6 books walked off last time.

Bags are \$5 Boxes? Should we have a set price? Proposed \$10; but flexibility and generosity prevails

Brad has requested only the Board and Sheldon Miller can be with the cash box receiving money (Gail, Brad and Sheldon preferred) at the book sale specifically.

Gift card for those who volunteer to help is eligible for a gift card. New Friends and renewed Friends will be eligible for a gift card when they sign up at the Book Sale. (Three different cards; incentive) Possibly just trying for volunteers at first- try to up the amount we have been getting. In order to collect they must come to the Board Meeting.

Have gift cards for volunteers that help with the book sales.

Moved by Gail Hanson seconded Brad Armstrong.

Voted upon and approved

Three gift cards at \$10 each

Moved by Gail Hanson; seconded Brad Armstrong

Voted upon and approved

Discussed the idea of making a brochure as our needs as it relates to members -speaker series, book sales, representatives at events, pass out at Book Sale -- Library willing to print for us.

Next Book Sale:

September 13-16 (minus Sunday)

December 13-17 (longer sale)

Spend some petty cash for garage sale stickers to indicate how long books have been in the sale. Clear out inventory is the goal. Only keep the books for two sales. Gail Hanson will purchase stickers.

Help monitor volunteers- no scanning during set-up. First bag is free; any other they need to pay for at the beginning of the book sale. If they don't come claim their stuff by the end of day Friday, it will go back to circulation. Perhaps have them register as Book Dealers? Talk about in further meetings. Politely ask them to take scanners out or put them away.

Create solid policy and procedures manual for Book Sale leader so that the new person doesn't have to start over.

Status of Friends table cloth:

We have received the bid \$176.55 through Badger Printing

Schedule Speaker Series/Workshops for 2019-2020

Table until the June meeting to hash out who we want to come; create a policy for this- it is in our bi-laws; create committee; The libraries mission is to provide the community with a broad variety of information.

Talk about potential Vice Presidents (to replace interim VP Gail Yost)

Steven will work with Joseph to meet with some suggested persons for the position.

Open Forum:

Brad Armstrong: Look over and evaluate the bi-laws. Each meeting have as part of the regular agenda a vote. Ongoing process every meeting. Vote on changing. Joseph suggests to do this once every three years. Create a plan the next meeting. Consider exploring the possibility that we have an elected, voting member who is specifically in charge of bi-law revision.

Gail Hanson: Filled out forms for radio station to advertise for book sale; will follow up with them.

Nelda Ault-Dyslin: Should we advertise that the library accepts books for the book sale. Thoughts about an Instagram account? Nelda will set it up and give us all admin access.

Adjourn:

Moved by: Shari Christopherson; seconded Gail Hanson. Voted upon and approved