

**Friends of the Logan Library
2017 June Board Meeting
Old Ephraim Room, Logan Public Library
5:41 p.m. June 14, 2017
MINUTES**

This is a summary of the minutes, that were recorded by the secretary, and transcribed with highlights and key votes noted. A full account of the minutes will be placed in the archives at a future date.

Welcome

Anne Hedrich (President), Brad Armstrong (Vice President), Jane Erickson (Treasurer), Stephen VanGeem (Secretary), Gail Yost (FoLL Member/Historian), Karen Clark (Acting Logan Library Director)

Approval of March minutes

Jane made a motion to approve as amended, Brad seconded. All agree.

Treasurer's Report

Presentation by Jane Erickson

Balance is still \$10,688.35 in the FoLL account and \$158.76 in the Cache Valley Storytelling Festival account. There have been no deposits or withdrawals since the last meeting.

Brad makes a motion to approve Treasurer's Report, Stephen seconded. All agree.

Membership Report

Report by Anne Hedrich for Former President Sheldon Miller

We assumed that membership was the same as last month as Sheldon has not sent out an updated roster since last meeting.

Speaker Report

Report by Brad Armstrong

Nothing to update. Brad reached out to the Summer Citizen's up on campus to see if they have any suggestions. Brad will have the speaker identified and committed by July 1 so that we can start to advertise for the speaker from 6:30 to 8:30 pm on Wednesday, July 19.

Gail Yost recommended Lee Roderick, a local author who collaborated with Orrin Hatch on *Leading the Charge*. He and his wife, Yvonne, could be joint speakers.

To Do list:

- Karen will reserve the Bonneville Room.

Library Director's Report

Report by Karen Clark, Acting Director

Our Community Library Enhancement Fund (CLEF) is almost entirely spent. The library used it this year to purchase access to online databases Zinio and Universal Class. Both will be available on June 20 once library staff is completely trained.

The New Library steering committee is meeting to decide on one of four architecture firm finalists. Once the architect is chosen, that firm will then help to narrow the site search.

The Director position has closed and the hiring committee has chosen the three finalists. The hiring committee asked the Friends of the Logan Library to participate in the all-day hiring process by attending a lunch although the schedule has not been finalized.

Circulation statistics went up in May (to 74,936 total circulations), which is a reversal of our months-long decline in use of services. Online visits increased as well to 165,777 visitors.

Old/New Business:

Friends' archives

Discussion led by Anne

The committee has elected to put the archives project on hold until the August meeting. If anyone in the committee comes across anything that he or she thinks should be included in the archives, it should be forwarded/emailed/handed off to Gail. For now, the board has elected to primarily include agendas and meeting minutes.

Credit Card Payment Options (Square and PayPal)

Report by Jane and Karen

This is an item that continues.

To Do list:

- Jane researches Square and PayPal.
- Karen will ask the Logan Library IT employee to see if the library tablet is secure.

Friends' Book Donations (redirected from Utah State University)

Discussion led by Anne and Karen

The library is currently swamped with donations so Karen says that they would prefer not to have USU immediately suggest Logan Library as the next donations destination after USU.

Bylaws Review Committee Members and Timeline

Report by Brad

Brad thought that we should put an open call-out to the Friends membership list to see who would be interested in participating. While he respects the work of last year's Bylaws Review Committee, he wants to encourage a new group of people to get involved.

Karen has volunteered to sit on the committee as a representative for the Library (Robert served last year).

Brad thought that a Library Board Member should probably sit on the committee as well and Karen mentioned Liz Gallegos as a potential committee member.

Brad anticipates a meeting prior to the Speaker Meeting and then a follow-up in early August. If there needs to be a third meeting, he would schedule it for mid-August.

Gail suggests soliciting former members in order to bring them back into the fold. Brad says that Sheldon has a list of former member emails. Brad suggests inviting former members for the book sale in order to get them reinvolved.

To Do list:

- Brad will send Anne an email with all of the information that he wants to include in a solicitation for Committee Members.
- Anne will email Brad's request out to the Membership.
- Karen will ask Liz Gallegos to be the Library Board representative.

Officer Election Timing, Recommendation to Bylaws Committee

Discussion led by Anne

Anne asked if there is any discussion about Bylaws Sections 4.20 (virtual board meeting attendance), 4.21 (the procedure for affiliating with other non-profit or educational organizations), 5.10 (current bylaws will resolve any conflicts between the current bylaws and the articles of incorporation filed with Utah), or 5.11 (at the time of business renewal, the articles of incorporation will be amended to a copy of the current bylaws). The board agreed that they were ready for committee consideration as written.

Anne asked if there is any discussion about Bylaws Section 4.19 regarding how to handle moving the annual meeting from the third Wednesday in October to the third Wednesday in March. The issue is how to handle leadership during the six month gap between the traditional mid-October election and the proposed mid-March election. Brad's preference is Option 1 where the FoLL just extends the current leadership until March. Gail also thinks that the first option is the best one. Anne agreed that it is the cleanest and easiest way to transition to mid-March. Both Stephen and Jane are also willing to stay on an additional six months if the membership approves it. The committee unanimously agrees to put Option I forward to the Bylaws Committee for approval.

Other Items:

Around the table

Open discussion

Karen would like to announce the next speaker in the Logan Library newsletter so asked to know soon.

Gail wants us to print up slips of paper for the next book sale that announce the upcoming October Membership Meeting. She thought we should include information about where to find the bylaws online.

Meeting Ending

Brad moved that we adjourn. Jane seconded. All agree.

6:52 p.m. June 14, 2017