

**Friends of the Logan Library
2017 February Board Meeting
Logan History Room, Logan Public Library
6:26 p.m. February 15, 2017
MINUTES**

This is a summary of the minutes, that were recorded by the secretary, and transcribed with highlights and key votes noted. A full account of the minutes will be placed in the archives at a future date.

Welcome

Anne Hedrich (President), Jane Erickson (Treasurer), Stephen VanGeem (Secretary), Brad Armstrong (Vice President), Gail Yost (FoLL Member), Robert Shupe (Logan Library Director), Sheldon Miller (FoLL Member; arrived at 6:55)

Approval of January minutes

Jane asked that we amend the January minutes to say that she recommended having a paper trail during officer transition.

Brad made a motion to approve with edits, Jane seconded. All agree.

Treasurer's Report

Presentation by Jane Erickson

Deposited \$573 from Thrift Recycling for unsold books and \$55 for membership fees.

Stephen makes a motion to approve Treasurer's Report, Brad seconded. All agree.

Membership Report

Report by Former President Sheldon Miller

Anne misunderstood that Sheldon was only planning on coming to the book sale planning meeting; in the future the membership report will be provided via email to the board unless Sheldon plans on coming to a board meeting to present it.

Speaker Report

Report by Brad Armstrong

Going to try to get either Michael Ballam or Tammy Proctor, Head of the Utah State History Department. One will likely present in the spring and then the other in the fall. Gail Yost recommends RaeAnne Thayne, a local romance author. Brad says that he will work with others if they recommend a guest speaker, but asks that the person how recommends a speaker act as point-person for the whole process (i.e., contact the speaker, negotiate a time, secure facilities, etc.)

Information Items:

Logan Business License renewed

Report by Anne Hedrich

Logan Business License was renewed. Jane asked if the business license required a fee and it does not because we are a non-profit. Only required a phone call and for Anne to update the list of officers.

FoLLSpring Book Sale (March 23-25), Lake Bonneville Room

Report by Anne

The books sale is still scheduled for March 23-25 in the Lake Bonneville Room

Old Business:

Friends' Membership Brochure

Discussion led by Anne

Brad made the recommended edits. Plans to email it around in the next day or two for another round of edits. Once he has approval, he plans to send it out for print next week. Brad thought about including information about the Library Board Meeting because there may be some interest (i.e., "The Library Board meets every second Tuesday"). Anne thought it might be confusing if we list too many board meetings listed on the brochure (if it's both the Library Board and the Friends of the Logan Library Board). Robert also thinks it might be best if we left it out.

Brad mentioned that there isn't a lot of information specific to the FoLL, so we may want to decrease the size of the brochure from a tri-fold to something smaller. Robert agreed. Gail said that the less information, the better. Anne and Brad recommended that we put the information specific to joining on a third so that future members could tear out just that section to submit for membership and still have the rest of the brochure to reference for generic FoLL information.

Robert says that the most important thing involving the FoLL Board is content as his staff member can manage the layout decisions. The Board decided to omit information about the "Cache Valley Storytelling Festival" and the "Friends Book Store". There was some discussion about either removing or relocating information about "Volunteering".

We need the following tasks completed:

- Brad plans to email a proof by next Friday
- Anne wants to get Robert a copy of the final edits by next week
- Robert will send a proof out for approval after his staff member completes her layout

Facebook page management

Discussion led by Anne

Robert has yet to reach out to Rachel Anderson.

Before the next meeting:

- Robert will contact Rachel Anderson about being our Facebook administrator

Friends' web presence

Discussion led by Anne

On Facebook, Anne wants a general calendar, meeting announcements, and photos. On the library website, Anne wants to post the meeting notes for the last three months and a general calendar for the year. Anne asks Robert if that will be too much responsibility for the library and Robert said it should be okay. Anne thinks that Facebook is the place to make recent updates on activities. The library website is for more static content and for meeting minutes (she's apprehensive about posting notes to Facebook). Jane thinks that we should have membership information on both sites. Sheldon believes it is already there.

We discussed what sort of contact information was necessary. Cindy Shupe's phone number is the one listed on the FoLL brochure and she does not want to be the point-person anymore. Robert doesn't think that the library should have to answer questions about the Friends. Anne volunteered her number for those that want to contact someone via phone but asked that it not be advertised.

Anne will be in charge of changing Facebook content once Cindy makes her an administrator. Melanie, a Logan Library employee, will be in charge of changing Library website content. Stephen will send the minutes to her once approved by the board.

New Business:

Request from Logan Library

Discussion led by Robert Shupe

The book bags distribution is going well. Robert ordered 500 new book bags (a \$565 value) and is formally requesting the \$500 donation that we approved. Anne asked how many have been distributed. Robert guessed that 30-40 have been distributed in the last month.

Anne asked if we should up our donation to \$565. Gail Yost asked that we put it to membership vote (it is not required, but would be considered respectful). Anne argued that elected leadership have been charged with making those decisions and the specific dollar amounts (\$1500 to the Logan Library, \$500 to an outside entity) are stated in the bylaws that were ratified in October 2015.

Stephen makes a motion to amend the donation to \$565. Brad seconds the motion. Anne opens it up to discussion. Gail thinks it should be open to discussion among the membership in order to bring back former members who feel disenfranchised because financial decisions were made without consulting the membership base. Robert countered that he's received contradictory feedback that prior financial decisions received too much time and discussion. Anne thought that we should stick with the stated bylaws and called for a vote. All agree.

Friends' archives

Discussion led by Anne

Tabled until March due to time constraints.

Other Items:

Mail pick-up at library

Discussion led by Anne

Jane picks up mail, deposits the money, and contacts Sheldon about changes in membership. Jane said that she's not offended if she receives notification from Anne or Robert that she should check the mail.

Meeting notices

Discussion led by Anne

Tabled until March due to time constraints.

Around the table

Open discussion

Robert shared that the Library tried a new program last Friday called "Family Game Night". Instead of closing the library at 6 pm, the Library stayed open until 9 pm with full services

available. An experiment based upon an activity that was planned during the Gallery Walk in October 2016. The Library provided nachos and popcorn. Estimated attendance was close to 200 and the Library received positive feedback. Right now, the Library is planning to do it again with the intention of doing it two times a year. Jane asked if many people used services and Robert said a few but the focus was primarily on games.

Robert said that there is a new board member, Leslie Black, who has replaced Jeannie Sullivan.

Meeting Ending

Brad moved that we adjourn. Jane seconded. All agree.

7:35 p.m. February 15, 2017