

Friends of Logan Library Meeting Agenda, August 16, 2017  
Lake Bonneville room, Logan Library

General Membership Meeting

Brad, Karen, Jane, Anne, Dianne Hardy; Stephen excused

Welcome – Anne

Congratulations to Karen Clark, Logan Library's new Director

Information Item – New Library Site meeting Thurs. 17<sup>th</sup> at Utah Theatre 6-8

Book Sale Planning – Brad

Dates: Thurs. – Sat. Sept. 21,22,23

Next week Brad will email Anne a list of times we need people to help with the sale, for her to send on to the membership. In the email will be a sign-up sheet with description of benefits of volunteering (free bag of books) as well as reminder that people can renew membership at that book sale and get a bag of books that way. This gives people about 10 days to sign up. Brad will contact people via email the week before the event to make sure times still work. Sale will be set up in sections according to general and popular topics. We will use the bookstore room. Sheldon said he can do the cash box for the whole sale. Brad will be able to manage it the whole time. Some library staff help will be available to help set up on Thursday. Thursday from 5-9 is members only. Friday 10 – 6, Sat. 10 – 5. The call for help will go to the current and recently lapsed members.

**Action Item:** Brad will send Anne email to distribute to membership.

Payment at the book sale discussion: library internet isn't secure. Jane looked into mobile payment options. She found that Square has 2.75% fees for swiped and 3.5% for manually filled out charges. But they sell the card holder and vender information so we all could be barraged by email. Also, their customer support is rated pretty badly. TSYS Total Systems is offered as an option by our bank. They can waive some fees, but there are annual fees (\$18.80 per quarter and \$49.95 annually for the IRS) that cannot be waived, and they take a .25% of a fee. They would also need an official FoLL person to provide a driver's license. Card readers are 2 for \$45 for Androids or Apple. We could set up a seasonal account to activate and deactivate around book sale time to reduce payments. Security for this: nothing is stored on the device or the card reader, but it seems that the only available wifi being open would still be a security issue. This might be addressed with a phone with data. Yet, our use is so infrequent. Fees adding up could drop our revenue significantly. Warning people ahead of time about paying by cash or check only could give people a chance to be ready to pay without using credit cards.

Or we can tell buyers to pay by credit card at the Circulation Desk in the library and the proceeds can go to the regular library book sale and the library keeps the money for those purchases. Good for good will, more is sold. People are also already getting used to cash-or-check-only over the last few years.

Decision is to remind people in advertisements that it is cash or check and remind them also of the nearby ATM, but also to allow people to use credit card at library desk if they really want to pay that way.

Library will do marketing for us again.

Book Buyback from Discover Books – Brad thinks we get 8 cents per pound of books. We haven't gotten money from them from our March sale yet. Brad has looked into Better World Books. They exist to promote literacy. If we give them 40 packed boxes of books, they will pay shipping and we don't get any money. A second option is with a 6 box minimum. In that case we would get a 20% of the sale price if they can sell a book. We would need to scan books ahead of time to determine if we would sell or they would sell a book or we think it is unsellable. We don't have the people for this option.

We have at least 120 boxes waiting on the sale, and last time we had about 60 of 120 boxes left over. (Brad brought up that Better World Books also does grants for non-profits that we might want to look into in the future. [www.betterworldbooks.com](http://www.betterworldbooks.com) )

We will go with Discover Books if they do come through with our previous payment, and then if not go with Better World and the 40 box min. option.

End of Book Sale Planning Membership Meeting

Board Meeting

Brad, Karen, Jane, Anne; Stephen excused

Approval of June Minutes – Anne

Brad moves, Jane seconds, all agree to approve as amended

Treasurer's Report – Jane

No deposits or withdrawals since last meeting; totals same: \$10,688.35 and storytelling account \$158.76

Brad moves to approve, Anne seconds, approved on vote

Membership Report – Anne for Sheldon

Had 68 people lapsing, 121 members last time we met, so now we have 53 members; the board considered the idea of an annual renewal on the calendar year to make things easier for the membership chair and for the members to remember; this will be brought up again in the future, perhaps at the next bylaws review time.

Speaker Report – Brad

Unfortunately no speaker in July, too many people traveling, but Karen says the Summer Citizens are looking for events, maybe we could do a joint speaker with them in the future. Michael Ballam and Tyler Whitesides are possibilities for October speakers. Tyler Whitesides has a new book coming out, we might be able to have a joint event with the library.

Library Director's Report – Karen Clark, Director

Solar Eclipse is the big thing now. Eclipse cookies and water will be available at the library event.

People want their glasses ahead of time, but they won't be handed out until the event at 10.

Karen is working on the AV cart request from the Friends and the library is waiting on the state to find out about how the TV can be purchased.

The library has a request for small metal children's chairs: Eight 14 inch and Sixteen 16 inch (24 chairs total), chair cost is about \$715. Brad moves that we provide up to \$800 towards new children's chairs for the library. Jane seconds. Motion approved.

August is a slow month for summer reading.

The library is promoting the meeting on the selection of a site for a new library that is happening tomorrow August 17 from 6-8 at the Utah Theatre.

#### Old/New Business

Friends Archive - Anne requests corrected minutes March meeting for the archive. Updated inventory sheets were handed out by Anne. No further action taken as Gail Yost, archivist for the Friends, was not in attendance.

Bylaws Committee recommendations - Anne went over recommendations of the bylaws review committee. Recommended changes will be sent to membership at least 30 days ahead of the annual meeting in October, maybe somewhere around Labor Day weekend; Jane moves to accept the proposed bylaws changes, Brad seconds, approved.

We need to be ready for an election if the bylaws are not approved (one of the suggested changes moves the organization to an annual cycle that starts in spring to coincide with the organization's annual renewal with the State of Utah); Jane and Stephen will need to consider if they will serve another year starting in Oct if this is the case, and find other people if not. We also would need a Vice President/President Elect candidate.

Fall Meeting Date tentatively Wed. Oct. 25 at 7:00, need to check with Stephen.

**Action items:** Anne will email membership about new date once it is set and include document with suggested bylaws changes; Anne will check with Stephen on date, Karen will check for room availability; Jane and Stephen consider whether to be on the Just-in-Case ballot in October; all will look for a VP/Pres Elect candidate and for copies of amended March minutes.

#### Around the Table

Karen thanks the group for the chairs, Jane and Anne shared information on a chat with people from the Green Valley Library Friends group in Arizona, they work on a much larger scale (number of members and amounts of money) and fund many library programs.

Brad motions to adjourn, Jane seconds, all agree; done at 8:54.

Minutes respectfully submitted by Anne