

**Friends of the Logan Library Board Meeting**  
**Wednesday, November 14, 2018, 6:30 pm**  
**Logan Library, Temple Fork Room**  
**MINUTES**

Welcome and Introductions

Brad Armstrong (President), Stephen VanGeem (Vice President), Gail Hanson (Treasurer), Joseph Anderson (Logan Library Assistant Director), Emma Anderson (Member), Gail Yost (Member)

Approval of Agenda

Gail Hanson moved to approve, Stephen seconded, all agreed.

Approval of Minutes

Gail Hanson moved to approve (w/ spelling corrected "literary landmark") Stephen second, all agreed.

Action Item:

New Secretary -

Gail Hanson moved that the board appoint Emma as Secretary until the end of the term in March, Stephen second, all agreed.

Reports:

Treasurer's -

Gail Hanson reported that the account balance on October 17, 2018 was \$9,287.94. Deposits of \$10.00 for membership. Withdrawal of \$150.00 for Ann E. Cannon honorarium. The total balance on November 14, 2018 was \$9147.94. Stephen moved to accept, Emma seconded, and all agreed.

Membership -

Brad reported for Sheldon Miller that there are about 90 active members, 90 lapsed members, 2 renewals, and 2 new members.

Library Administration -

Joseph reported that there are multiple funding opportunities as part of the writer's conference on Saturday January 26, 2019 from 10:00-3:30. They are: a registration table where attendees come in with members of the friends representing, four books for a raffle (\$60), a lunch for 15 people including authors and staff members (\$75), small gifts for five presenters (\$100). They would also like sound and video equipment including: two cameras, two tripods, two power chargers, two micro SD cards, two extension cables, and two nano USB mics (\$713.68). At the end of the conference there will be a meet and greet with authors Nancy Campbell Allen, John

Engler, Gregg Luke, Gale Sears, and Janet Sumner Johnson. The library plans to marketing the meet and greet separately and with the conference. Gail Yost asked about the registration cost, and the answer was no cost for the public. Brad asked if the FoLL could be included as sponsors on all marketing, maybe having a table, and/or posters, etc. Gail Hanson asked about paid advertisements, and proposed maybe moving the funding up to \$1,100 in case lunch costs more, etc. Gail Hanson moved to fund the library's requests up to \$1,100, Stephen seconded, all agreed.

Joseph reported that the regular library events include: Movie Nights, Preschool Storytimes, Toddler Storytimes, Teen Tuesdays, Spanish Storytimes, Tween Time, Library Board Meeting, Book Club, Chess Night, and Helicon West.

Gail Yost commended Lois Price for helping her group which supports veterans. Lois Price is efficient and on top of everything.

#### Old Business:

##### CVLA speaker -

Brad reported that the event held on Monday, November 5, had about 18-20 people in attendance. He was hoping for more. He talked to CVLA President Dory Rosenberg, and unless she wants to move it to other friend groups, FoLL wants to continue regularly scheduled speakers. Library Director Karen Clark talked to Brad about the Utah Humanities Book Festival. There were three festival events at the library this year, all tied to Helicon West. Karen wants to do something separate and Brad wants the FoLL to support this. Maybe doing more than one author event with CVLA, depending on our resources. Brad would like the FoLL to be a support and connection for CVLA. CVLA could help with FoLL advertising. They have about 140 members around the valley. Gail Hanson proposed that it might engage members more to have them sign up and bring refreshments. Joseph proposed maybe bringing in a children's author and Brad suggested maybe bringing in bigger authors like Jan Brett. Joseph said that Utah Humanities are experienced at this type of thing, and good to work with.

#### New Business/Action Items:

##### By-Laws review committee -

Sally Bishop stepped down. Brad would like the committee to meet no later than the end of January so their work can be wrapped up by the end of February, which would be 30 days in advance of the membership meeting. He would like one or two outside individuals to be involved. Board members should email Stephen and Chad Hutchings about ideas and changes to the by-laws. Stephen agreed to be the chair of the by-laws committee. Brad wants to personally invite Sally Bishop to be involved. He said that if we want to add a Past President position to the board we should present it to the membership. The by-laws say there can be no less than three

and no more than seven members on the board.

#### Book Sales or Book Weeding party -

Brad suggested weeding on December 4, from 10:00-2:00. There was a recent donation of over 650 books and the room is getting full fast. We would need to weed 75% of the room to catch up. He reserved the Bonneville room on December 14, 15, 17 for a book sale. We can do weeding and a sale, or just weeding, but we can't wait until February. Stephen thinks a December book sale is not a bad idea, even if only \$400 is raised like the previous one. However, he won't be able to make it. We need to advertise strong. Gail Hanson thinks we could have a book sale open in the room but also weed while the books are pulled out- use the time while we have it. She has been researching how much it would cost to put an add in the newspaper. We could try a "blitz" of advertising. A December book sale is supported. Brad suggests adding a theme to help promote the sale. If we create posters, Sheldon Miller said he can take them around town. Brad will work this. The board should brainstorm ideas over email over the next few weeks and include Joseph and Karen. Brad would ideally like to get advertisements up by the 3rd or 4th of December. Gail Yost said that radio stations give free air time for non-profits. We want to have a theme. Gail Hanson suggests sending an appeal to members for help, and that if no one wants to come to the weeding party, it will be canceled. Brad will be emailing out a sign up tonight (11/14/18).

#### January Speakers event -

Brad proposed a speaker event on January 16, and suggested maybe bringing a panel to talk about religious freedom. Stephen suggested maybe Bonnie Glass-Coffin. We want to attract a good, positive crowd. He also suggested maybe Professor Ravi Gupta. Gail Hanson suggests someone from the LDS Institute.

#### Open Forum:

Stephen asked about background checks for our members that interact with the public. Joseph said Karen requires this. He suggested they might be put through the check right after they come in. Brad asked if the library board needed background checks? Joseph says that checks on library staff are handled through Logan City Human Resources. It costs, and the Library pays for their staff checks. Gail Hanson suggests that if it's the library's requirement for the background checks, the library should pay for it. Brad wants to ask Karen if the 3-8 additional volunteers for the December book sale need to be checked beforehand, along with the board members.

Brad Armstrong asked what the most important committees we need to have are. Marketing? Programing? etc. We should ask the members and try to make 2-3 committees that work 5-10 hours a month at most, and have a different board member in charge of each committee.

Gail Yost will continue to archive and members could help her.

Adjourned –

Gail Hanson moved that we adjourn, Stephen seconded, all agreed