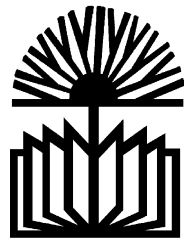


The Logan Library Annual Report 2000



Bridge to the Past
Highway to the
Future



LOGAN LIBRARY
ANNUAL REPORT
2000

“BRIDGE TO THE PAST - HIGHWAY TO THE FUTURE”

Throughout the year 2000 the Logan Library pressed forward with its plans to serve the community as a “Bridge to the Past” and a “Highway to the Future”. Every effort was made to continue the Library’s tradition of providing quality services to the public coupled with a wide variety of resources that meet the information, educational, and cultural needs of the City of Logan.

A review of some projects conducted during the year provides an indication of the broad range of resources used, public needs identified and challenges faced by the library.

“ROAD TO TAOS”:

The Library has been traveling down the “Road to Taos” for several years. During the year 2000 the final steps were taken and the “Inlex” library management software that the library had used for nearly 16 years was replaced with the new “Taos” library management software. This change was a significant step in the construction of the “highway to the future” that will allow the library to provide quality service to the citizens of Logan for many years.

The change over from Inlex to Taos had a significant impact on the operations of the library throughout the year. The library staff dedicated hundreds of hours to database cleanup, migration of the data, and learning the new system. All procedures in the library that interacted with the new database had to be re-written, tested and implemented.

Migrating to the Taos product has not been without its challenges and there is still much that will need to be accomplished before the Taos software will be functioning as designed. However, significant progress has been made and the planned possibilities of easier access, greater flexibility, and integrated services, offered by the new Taos product are slowly turning into reality.

COMMUNITY INFORMATION FILE:

The Logan Library has compiled and maintained a Community Information file for many years with the intent of providing the public a comprehensive listing of organizations, clubs, agencies, and programs that exist to provide a variety of services to the public. During 2000 the library staff redesigned the structure of this file and improved access for the public through the Home Page of the Library. The changes allow easier searching and retrieval of information.

LOGAN LIBRARY’S ONLINE HOME PAGE:

The library staff has continued to develop and enhance the library home page with the intent of improving access for the public, providing more full text information online, and providing basic interactive services for the public.

1. The home page was redesigned and frames eliminated. These changes helped to improve access for the public and facilitate future improvements.
2. Printable library card applications were added which allow a potential card holder the opportunity to review the requirements for the card and to have the application prepared before they come to the library.
3. The Reference page was reevaluated and improved to provide better access for the public and to include sites that met the reference needs of patrons seeking information.
4. The "Ask a Librarian" option was added to the reference page. This allows patrons to submit their questions on line and to receive their answers back all on line.
5. Old booklists were updated and new booklists were added. Links are being added between the booklists and the catalog allowing the public to determine the availability of an item on a booklist through the click of a mouse.
6. The number of pre-selected sites available through the Internet Directory was expanded by 923 sites and now includes 3,816 sites. The library's Internet Directory now includes subject indexing and Dewey classification indexing to facilitate easier access to the sites.
7. A "Teen" page has been added to the home page. The information and sites selected for this page are designed to be of interest to many teens.
8. Access to licensed databases has been increased and improved. Reviewing and selecting licensed databases is an important part of the library's overall collection development program. In addition to providing a wide variety of licensed databases in house, the library also provides home access to over two thousand periodicals, newspapers, encyclopedias and other full text resources.
9. The Friends of the Library page was added to the home page. The Friends page allows a person to learn about the Friends organization and how they can participate. The Friends page also includes an "Online Book Club" that introduces them to some of the newest books available allowing them to read the first portion of the book online. The Friends page also provides an "Online Exhibits" page with a variety of cultural and educational sites. The Friends page also introduces the "Adopt a Book Program" which encourages patrons to participate in financially supporting collection development in the Library.
10. Web counters were installed on the library's home page to monitor use of the page and the many resources now available. The information collected allows the library staff to assess the needs of the public and to ensure that quality sites and information will be readily available to the public online. There were more than 55,000 hits on the home page during the year.

The library's home page has proven to be a popular addition to the library resources. As with other additions of resources and services the library continues to develop policies that govern its use. During 2000 the State of Utah and the United States Congress passed legislation that will influence the development and use of the library's online resources. The library will continue to monitor and abide by these legal guidelines

to the best of its ability with the intent of not denying the public access to the online resources whenever possible.

COLLECTION ASSESSMENT:

Collection Assessment progressed throughout 2000. Six collections were assessed during the year. These assessments continue to be used by the librarians with collection development responsibilities to identify weak areas that can be built up and strong areas that only need minimal attention.

ONLINE TRAINING FOR THE PUBLIC:

Online training was provided to 132 individuals during 2000. Three classes are offered: Basic, Intermediate, and Advanced. Each class was revamped during the year based on evaluations and feedback from attendees. The library has secured funding for additional equipment that will be purchased and used to continue online training for the public.

WEB GUIDES:

“Web Guides”, short lists of suggested web sites for various subjects were created and distributed at the reference desk during the year to provide the public lists of quality sites on particular subjects. An online version is also provided on the home page.

ARCHIVES PROJECT:

The catalogued portion of the Archives collection (1,500 items) was re-evaluated based on the changes to the Archives policy approved by the library board. This project included revising item information and re-labeling all items as well as reclassifying, rebinding, mending, and relocating some items.

RE-CLASSIFICATION PROJECT:

The Utah geography & travel (917.92.s) and the Utah history (979.2.s) classification numbers were expanded in order to improve access to these collections. There were 600 items re-classified for this project.

AUTHORITY CONTROL:

Authority control is used to correct, update and modernize headings such as personal names, subject headings and series and to provide cross references. Due to implications related to the Taos migration project it was necessary to redo authority control in the library’s catalog. DRA was contracted to provide this service and approximately 104,000 records were processed.

SUMMARY:

The projects listed are representative of the library’s ongoing commitment to provide the public a “Bridge to the Past” and a “Highway to the Future”. These and many other projects not listed were conducted throughout 2000. It is important to note that they were all done while the library staff continued to provide the normal everyday operations and services of the library. During 2000 more than 600, 000 items were circulated to the public and 27,000 reference questions were answered.

THE YEAR AT A GLANCE:

NUMBER OF CARD HOLDERS: 24,893 (October 00)

NUMBER OF VISITS TO THE LIBRARY: 225,480

NUMBER OF LIBRARY PROGRAMS: 180

ATTENDANCE AT LIBRARY SPONSORED PROGRAMS: 3,686

NUMBER OF QUESTIONS ANSWERED: 27,298

TOTAL CIRCULATION 2000: 610,527

TOTAL ITEMS IN COLLECTION: 143,147 items

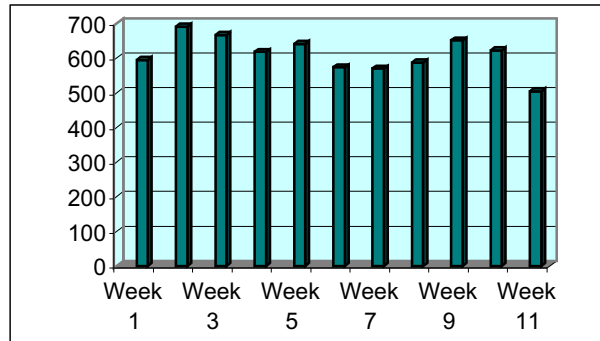
Summer Reading Program 2000 - Statistics

Enrollment: 2032

Last year's enrollment: 2076

Number of Reading Records turned in:

| | |
|---------|-----|
| Week 1 | 595 |
| Week 2 | 691 |
| Week 3 | 667 |
| Week 4 | 618 |
| Week 5 | 641 |
| Week 6 | 574 |
| Week 7 | 570 |
| Week 8 | 588 |
| Week 9 | 651 |
| Week 10 | 623 |
| Week 11 | 504 |

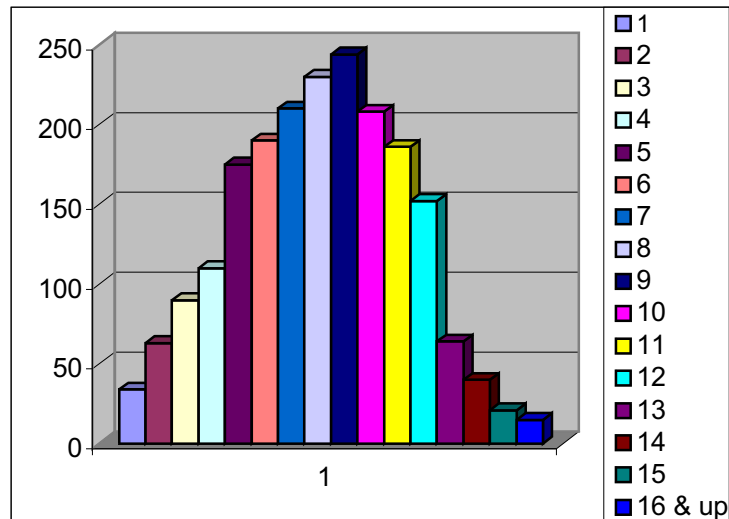


Total: 7225 Average of 657/week (last year: 652)
 This represents 722,500 minutes of reading time, or 502 24-hour days (up from 348 days last year)

Number of participants who turned in at least one reading record: 1680 (83%)

Breakdown by age:

| | |
|---------|-----|
| 1 | 34 |
| 2 | 63 |
| 3 | 90 |
| 4 | 110 |
| 5 | 175 |
| 6 | 190 |
| 7 | 210 |
| 8 | 230 |
| 9 | 244 |
| 10 | 208 |
| 11 | 186 |
| 12 | 152 |
| 13 | 64 |
| 14 | 40 |
| 15 | 21 |
| 16 & up | 15 |



Schools Attended:

| | |
|----------------------------|------|
| 1. Preschoolers | 297 |
| 2. County Schools | 80 |
| 3. Home or Private Schools | 150 |
| 4. Edith Bowen | 202 |
| 5. Summer Visitors | 24 |
| 6. Logan City Schools | 1274 |
| 7. Other | 15 |

